

Friday, July 8, 2022

Fire Department Mechanic II

Recruitment #22-8158-01

DATE OPENED 7/8/2022 12:00:00 PM
FILING DEADLINE 8/1/2022 5:00:00 PM
SALARY \$45.50 - \$55.33/hour; \$94,644.00 - \$115,080.00/year
EMPLOYMENT TYPE Permanent Full-Time Employment
HR ANALYST Maria Tabora
DEPARTMENT Alameda County Fire Department
WORK LOCATION Dublin

INTRODUCTION

THIS IS A NEW ASSEMBLED EXAMINATION. The eligible list resulting from this examination will cancel any existing list and may last approximately one year but can be extended.

Supplemental Questionnaire: A properly completed Supplemental Questionnaire must be submitted with each application. Failure to submit the Application or supplemental Questionnaire will result in disqualification.

Applications and Supplemental Questionnaires must be in the possession of the Human Resource Services Department by 5:00:00 p.m. on the Last Day for Filing.

Applications and Supplemental Questionnaires will only be accepted on-line.

DESCRIPTION



THE DEPARTMENT

THE ALAMEDA COUNTY FIRE DEPARTMENT (ACFD) provides all-risk emergency services to the unincorporated areas of Alameda County (excluding Fairview), the cities of San Leandro, Dublin, Newark, Union City and Emeryville, the Lawrence Berkeley National Laboratory and the Lawrence Livermore National Laboratory. With 28 fire stations and 34 companies serving a population of 394,000, the ACFD serves densely populated urban areas, waterways, industrialized centers, extensive urban interface, agricultural and

wildland regions. Over 400 personnel and 100 Reserve Firefighters provide a wide variety of services to an ever expanding, dynamic and diverse community of roughly 508 square miles. These services include:

- Advanced Life Support
- Fire Suppression
- Hazardous Materials Response
- Urban Search & Rescue
- Water Rescue
- Community Outreach & Education
- Disaster Preparedness
- Fire Prevention and Code Compliance
- Regional Dispatch

The Alameda County Fire Department (ACFD) was formed on July 1, 1993 as a dependent special district with the Alameda County Board of Supervisors as its governing body. This consolidation brought together into a single jurisdiction the Castro Valley Fire Department, Eden Consolidated Fire Protection District and County Fire Patrol. Subsequently, the following communities have contracted with the ACFD:

- July 1, 1995 City of San Leandro
- July 1, 1997 City of Dublin
- August 1, 2002 Lawrence Berkeley National Laboratory
- October 1, 2007 Lawrence Livermore National Laboratory
- May 1, 2010 City of Newark
- July 1, 2010 City of Union City
- July 1, 2012 City of Emeryville

On January 20, 2008, the ACFD became responsible for the administration and operation of the Alameda County Regional Emergency Communications Center (ACRECC). The dispatch center provides dispatch and regional communication center services for the ACFD, the Alameda County Emergency Medical Services Agency, Camp Parks Combat Support Training Center, and the cities of Alameda, Fremont, Livermore and Pleasanton. ACRECC is also the Dispatch/System Status Management Center for Falck ambulance service.

For more information about the agency, please visit: [Alameda County Fire Department](#).

THE POSITION

Under the supervision of the Fire Department General Services Manager and the Fire Department Fleet Services Manager, the Fire Department Mechanic II performs journey-level mechanical work in the maintenance and repair shop, which includes inspecting, maintaining, and repairing Fire Department apparatus and equipment.

For more information about the job classification, visit: [Fire Department Mechanic II \(#8158\)](#).

MINIMUM QUALIFICATIONS

Education:

Graduation from high school or possession of an acceptable equivalency certificate, such as the General Educational Development Certificate (State of California),

AND

Experience:

The equivalent of three years of experience as a journey-level mechanic, including the maintenance of gasoline or diesel engines and heavy trucks or fire apparatus.

OR

Education:

Completion of an Auto, Diesel, or Industrial Program from an Automotive Trade School.

Experience:

The equivalent of two years of experience as a journey-level mechanic, including the maintenance of gasoline or diesel engines and heavy trucks or fire apparatus.

License:

A valid California driver's license with a minimum of class "C"

Special Requirement:

Must obtain class "B" endorsement within the probationary period (6 months). Class "A" license is highly preferred.

Must possess own hand tools suitable for work performed.

Possession of a State Fire Mechanic certificate, level I and II is desirable, but not required.

NOTE: The Civil Service Commission may modify the above Minimum Qualifications in the announcement of an examination.

KNOWLEDGE AND SKILLS

The most suitably qualified candidates will possess the following competencies:

Knowledge of:

- Current methods, tools and equipment used in the maintenance of automobiles, medium and heavy trucks, and fire apparatus.
- Principles of gasoline and diesel engines, brakes (both air and hydraulic), transmissions (automatic and manual), drive train components, supervision and steering, diagnostic equipment and hydraulics.
- Mechanics of fire apparatus and equipment.
- Machine shop use, body repair, automotive painting, welding, and fabrication techniques using steel, aluminum, and stainless.
- Basic OSHA safety rules and procedures.

Ability to:

- Make accurate estimates of repair time.
- Work independently and understand and carry out verbal and written instructions.
- Perform moderate to heavy physical labor for extended periods.
- Respond promptly to call-backs.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Perform basic record keeping.

EXAMINATION COMPONENTS

The examination will consist of the following steps:

1. A review of candidates' application to verify possession of minimum requirements. Those candidates who possess the minimum requirements for the class will move on to the next step in the examination process.
2. A review of the supplemental questionnaire to determine the best qualified.
3. An oral interview which will be weighted as 100% of the candidates' final examination score. The oral interview may contain situational exercises.

Candidates must attain a qualifying rating on each portion of this recruitment.

WE RESERVE THE RIGHT TO MAKE CHANGES TO THE ANNOUNCED EXAMINATION STEPS.

Alameda County utilizes a Civil Service Selection System founded on merit. Such a system is competitive and based on broad recruitment efforts and equal opportunity for qualified applicants to test in an examination process designed to determine the qualifications, fitness and ability of competitors to perform duties of the vacant position. Many of our recruitments are targeted and specific to the needs of a current vacant position, in which case, the eligible list may be exclusively used for that current vacant position. Other recruitments may be more broadly used for both current and future vacancies, or for other alternate jobs with comparable scopes of work.

To learn more about our recruitment and selection process, please visit the “What You Need to Know” section of our website, www.acgov.org/hrs.

SELECTION PLAN

Applicants will be informed via email with reasonable notice in advance of any examination process which will require their attendance. The following dates are ***tentative*** and subject to change based on the needs of the Agency:

TENTATIVE SELECTION PLAN

Deadline for Filing:	5:00 PM, Monday, August 1, 2022
Review of Applications for Minimum Qualifications:	Week of August 8, 2022
Screening for Best Qualified:	Week of August 29, 2022
Oral Examination:	Week of September 12, 2022

WE RESERVE THE RIGHT TO MAKE CHANGES TO THE ANNOUNCED RECRUITMENT & SELECTION PLAN.

Alameda County and the Human Resource Services Department will make reasonable efforts in the examination and/or selection process to accommodate qualified individuals with disabilities and/or medical conditions in accordance/compliance with the State Fair Employment and Housing Act (FEHA), Federal Americans with Disabilities Act (ADA), Alameda County's Reasonable Accommodation Policy and applicable statutes. To request an accommodation due to a disability/medical condition during this or other phases of the examination/selection process, please contact the assigned Human Resources Representative listed on the job announcement ***before the last date of filing***. Alameda County requires applicants to provide supporting documentation to substantiate a request for reasonable accommodation. In order to qualify for a reasonable accommodation, applicants must have a disability/medical condition pursuant to the ADA, FEHA and applicable statutes.

For more information regarding our Reasonable Accommodation procedures, please visit our website, www.acgov.org/hrs.

BENEFITS

*** For benefit information, please contact Fire Administration at 925-833-3473.

CONCLUSION

All notices related to County recruitments for which you have applied will be sent/delivered via email. Please add @acgov.org and Noreply@jobaps.com as accepted addresses to any email blocking or spam filtering program you may use. If you do not do this, your email blocking or spam filtering program may block receipt of the notices regarding your application for recruitments. You are also strongly advised to regularly log into your County of Alameda online application account to check for notices that may have been sent to you. All email notices that will be sent to you will also be kept in your personal online application account. You will be able to view all of your notices in your online application account by clicking on the 'My applications' button on the Current Job Openings page.

Please take the steps recommended above to ensure you do not miss any notices about a recruitment for which you have applied. The County of Alameda is not responsible for notices that are not read, received or accessed by any applicant for a County recruitment.

NOTE: All notices are generated through an automated email notification system. Replies to the email box alamedacountyHR@acgov.org are routed to an unmonitored mailbox. All notices are generated through an automated email notification system. Replies to the email box are routed to an unmonitored mailbox. If you have questions please go to our website at www.acgov.org/hrs. You may also contact the Human Resources Analyst listed on the job announcement for the recruitment for which you have applied.

Maria Tabora | Human Resources Analyst
Human Resource Services, County of Alameda
(510) 272-6463 | Maria.Tabora@acgov.org
www.acgov.org/hrs

DISASTER SERVICE WORKER

All Alameda County employees are designated Disaster Service Workers through state and local law. Employment with the County requires the affirmation of a loyalty oath to this effect. Employees are required to report to work as ordered in the event of an emergency.

EQUAL EMPLOYMENT OPPORTUNITY

Alameda County has a diverse workforce, that is representative of the communities we serve and is proud to be an equal opportunity employer. All aspects of employment are based on merit, competence, performance and business need. Alameda County does not discriminate in employment on the basis of, race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factors protected under federal, state and local law. Alameda County celebrates diversity and is committed to creating an inclusive, and welcoming workplace environment.